

## Summary of LGA Guidance

***“The following actions will support a partnership approach”;***

Adopting the recommendations and approach recommended in PPN 02/20.

Supporting the net subsidy position utilising the Open Book approach recommended in the current PPN 02/20 run from service closure on 20 March to the date at which ‘full normal service and income levels have been achieved’ to ensure fairness and transparency. Leisure providers will be under an obligation to mitigate costs as much as possible.

Holding regular review meetings with the operator to monitor and manage the joint response to the crisis.

Understanding that organisations have had to furlough most of their staff resource, so reconciliation under the Open Book specific to the contract should be quarterly to minimise resource impact.

Understanding that leisure operators including trusts, are not eligible for the vast majority of Government-backed support schemes, nor those of Sport England.

Taking steps to understand the potential costs to their council in present and future budgets should their leisure partner be unable to continue.

Noting that under ‘Change In Law provisions’ (where applicable) the council is fully responsible for all the costs of hibernation and supporting the ramp back up to normal working.

Agreeing hibernation costs with the operator (where relevant), including security, plant checks etc.

***“Councils may also consider”;***

funding the operator to pay staff their normal contracted remuneration, while also ensuring that the operator is maximising the value of the Government's job retention scheme
agreeing payments to the operator to ensure that the operator's cash flow position is protected.
<b><i>“Some Councils are already doing the following”;</i></b>
waiving the sum contracted to be paid to the council by the leisure provider on a monthly basis
offering their leisure contractors an interest free loan or a grant to cover the months of closure and concession on future measures when allowed to re-open
deferring any rental costs for the sites they operate on
paying approximately one third of this year's operating subsidy, as an advanced payment in April, covering the period April – June 2020
offering to fund all staff related costs that are required to attend the centres to perform building checks, therefore complying with building checks and contractual obligations

proposing to pay the anticipated costs of maintenance, utilities, cleaning, finance charges, professional fees, irrecoverable VAT and a proportion of central overheads, subject to an open book reconciliation being undertaken to determine the actual cost when the centres re-open.